

CREDITORS CLAIM FORM

(For use by Preferential, Secured, and Unsecured Creditors)
Section 304(1) & 305(2) of the Companies Act 1993

Complete and return this form to:  admin@pkfcr.co.nz or  **PO Box 3678, Auckland 1140**

Name of Creditor : _____

Postal Address : _____

Contact : _____ Phone No: _____

Reference : _____ Email: _____

BANK ACCOUNT INFORMATION

Account Holder Name : _____

Account No. □□ - □□□□□□ - □□□□□□□□□□□□ - □□□□

Bank Branch Account Number Suffix

Any personal information collected is for the purpose of administering the receivership in accordance with the Receiverships Act 1993. The information will be used and retained by PKF Corporate Recovery & Insolvency (Auckland) Ltd and will be released to other parties only with your authorization or in compliance with the Privacy Act 2020* or our other legal obligations. *Not applicable, if the creditor is not an individual within the meaning of the Privacy Act 2020.

NAME OF COMPANY IN LIQUIDATION: XYZ Limited (in Liquidation/Receivership)

I, (Name)
(If claim is made on behalf of creditor, specify relationship to creditor and authority) claim that the company was, at the date it was put into liquidation, indebted to the above-named creditor for the sum of:

AMOUNT in words:.....
..... **AMOUNT in figures: \$**

STATUS OF CLAIM (Please tick one)

- I am an unsecured creditor. (Refer details on reverse)
- I am surrendering the security I hold and I am claiming as an unsecured creditor.
- I am making a preferential claim. (Refer details on reverse)
- I am claiming as a secured creditor. (Refer details on reverse)
- I am claiming reservation of title rights pursuant to rights held by me. Refer details on reverse)

Full particulars of the claim and any supporting documents that substantiate the claim, are identified on the reverse of this form.

WARNING

It is an offence under section 304(6) of the Companies Act 1993 to make, or authorise the making of, a claim that is false or misleading in a material particular knowing it to be false or misleading; or omit, or authorise the omission, from a claim of any matter knowing that the omission makes the claim false or misleading in a material particular.

SIGNED:
DATE:
RESERVED FOR OFFICE USE
Received:

Entered by:

Claim admitted/rejected for voting purposes: \$ _____

Claim rejected for payment: \$ _____

Note: If the decision to admit or reject a claim is amended, regulation 8 of the Companies Act 1993 Liquidation Regulations 1994 requires that it be recorded in writing.

CLAIM ADMITTED FOR PAYMENT

1) \$ _____ cents in the dollar OR 2) 100% distribution Paid by DC / CHQ _____

Preferential Claim for: Unsecured Claim for: Amount distributed to creditor:

\$ \$ \$

Signed by Liquidator: Date:

File Note: _____

PARTICULARS OF CLAIM

If the creditor owes money to the company, please give full details.

UNSECURED CREDITOR

Date of Supply	Description of Goods or Services Supplied	Invoice Number & Amount (\$)

SECURED CREDITOR: If security is held, please provide details here:
(Other than retention of title claims)

Type of Security	Property Secured	Estimated Value of Property Secured

RETENTION OF TITLE CLAIMANTS ONLY

Please provide details of the basis of your retention of title claim and furnish a copy of the documentation showing that such a reservation of title clause is a condition of contract.

PREFERENTIAL CLAIMANTS ONLY (if you are an employee, please contact us to receive an Employee Claim Form).

1. Are you claiming the full amount of your claim as preferential? Yes No
2. If no, what part of the claim is preferential \$ _____
3. Why do you believe you are a preferential creditor? (e.g. Court-awarded costs, GST, etc)

4. Details of your claim: _____

